

ATTACHMENT A
RESOLUTION REVISING BUILDING PERMIT FEES AND ESTABLISHING
ASSOCIATED BUILDING PERMIT FEES

General: Fees shall be assessed in accordance with the provisions of this fee schedule: adopted by the jurisdiction.

(1) Permit Fees. The fee for each building permit shall be set forth in Table A-3. The fee for mechanical/gas piping permits for the International Building Code and for the International Residential Code for One-and Two Family Dwellings shall be set forth in Table A-2.

- A. **Determination of value:** The value to be used in computing the building permit and building plan review shall be the total value of all construction work for which the permit is issued, as well as all materials, labor, finish work, painting, roofing, electrical, plumbing, mechanical, gas, elevators, fire extinguishing systems and any other permanent equipment.
- B. **Building Valuation:** Using the most recent Building Valuation Data contained in the Building Safety Journal, the determination of value described in Section (1)(A) may be made by the Building Official; said journal is published by the International Code Council and contains information for all occupancy groups and types of buildings which is included on the Square Foot Construction Costs under the Building Valuation Data section in the journal and is updated at six (6) month intervals as a minimum.
- C. **Accepted Bid:** Public, commercial and nonexempt agricultural buildings may have valuations set at the accepted bid amount as verified by appropriate acceptable contract documents. The valuation of work not covered above shall be determined by the Building Official.

(2) Plan Review Deposit:

- A. **Residential Plan Review Deposit:** A One Hundred Twenty Five dollar (\$125.00) plan review deposit is required with each building permit application. This deposit is not an additional fee. It is a prepayment of a part of the fees. Once the building plans are reviewed this deposit is not refundable or transferable. An application for a One-and Two Family dwelling and Group U will not be accepted without the required deposit.
- B. **Commercial Plan Review Deposit:** A plan review deposit of Sixty Five Percent (65%) of the building permit fee is required with each building permit application. This deposit is not an additional fee. It is a prepayment of the plan review fee. Once the application is reviewed this deposit is not refundable or transferable. An application for A, B, E, F, H, I, M, R, S and U occupancies will not be reviewed without the required deposit.

(3) Plan Review Fees:

- A. **Fees:** A Plan Review Fee shall be paid at the time of issuing the building permit. Said fee for One-and Two-Family Dwellings and Group U occupancies shall be Sixteen Percent (16%) of the Building Permit fee. A minimum Eighty dollar (\$80.00) plan review fee will be charged. Commercial Plan review fees for A, B, E, F, H, I, M, R, S and U occupancies shall be Sixty Five Percent (65%) of the Building Permit and shall be paid as the Plan Review Deposit. When submittal documents are incomplete or changed so as to require additional plan review to already approved plans, an additional plan review fee shall be charged.
- B. **Expiration of Plan Reviews:** Applications for which no permit is issued within One Hundred Eighty (180) days following the date of application shall expire by limitation, and plans and other data submitted for review may be returned to the applicant. The building official may extend the time for action by the applicant for a period not exceeding 180 days by written request by the applicant showing that circumstances beyond control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review deposit.

(4) Fee Refunds: The Building Official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

- A. **Building Permit:** The Building Official may authorize refunding of not more than Eighty Percent (80%) of the permit fee paid when no work has been done under a permit issued in accordance with this code. The Building Official shall not authorize refunding of any fee paid except on written application filed by the original permit applicant not later than 180 days after the date of fee payment.
- B. **Plan Review Deposit:** Once the building plans have been reviewed by the building department, the plan review deposit is not refundable.

Attachment A-1

Other Inspections and Fees

- 1. Inspections outside of normal business hours (8:30am to 5:00 pm). ----- \$50.00 per hour
- 2. Re-inspection fees may be assessed for each occurrence over one (2nd re-inspection). -- \$50.00 per hour
- 3. Inspection not covered by an active permit. -----\$50.00 per hour
- 4. Additional Plan Review for Changes, Additions or Revisions to approved plans. ----- \$50.00 per hour
- 5. Manufactured Home Standard Set installation. ----- \$250.00
- 6. Manufactured Home Permanent Foundation ----- \$350.00
- 7. Demolition Permit Fee for any structure shall be. ----- \$125.00
- 8. Appeal of any Order, Decision or Determination made by the Building Official. ----- \$100.00
- 9. Non-Permit inspections for agricultural building road and property line setbacks. ----- \$50.00 per hour
- 10. Minimum Plan Review Fee for One-and Two Family and Group U Occupancies (Res) \$80.00
- 11. Permit Time Extension Fee ----- \$125.00
- 12. Energy calculation (Res-check) for One-and Two Family Dwellings ----- \$125.00

Attachment A-2

Mechanical Permit Fees

- 1. Commercial Mechanical Permit ----- \$165.00
- 2. Residential furnace/air conditioner ----- \$65.00 per unit
- 3. Mechanical Fireplace ----- \$65.00 per unit
- 4. Wood Fireplace ----- \$65.00 per unit
- 5. Woodstove ----- \$65.00 per unit
- 6. Gas piping Commercial ----- \$65.00
- 7. Gas piping One-and Two Family Dwelling and U occupancies ----- \$65.00
- 8. Gas piping installation from the tank to structure ----- \$65.00
- 9. Gas piping system additional appliances/units ----- \$65.00 per unit

